

Putnam County Public Library
Regular Monthly Meeting of the Board of Trustees
Monday, August 18, 2025

President, Jane, called the meeting to order with all Trustees and director present (see above), at 10:19 am.

Leatha moved to approve agenda. Randal seconded. Vote 5-0-0.

Randal moved to move one \$11,452.48 CD# 22017 to money market. Marge seconded. Vote 5-0-0.

Leatha moved to pay bills totaling \$25,819.34. Randal seconded. Vote: 5-0-0.

Marge moved to accept minutes. Leatha seconded. Vote: 5-0-0.

Librarian's Report:

- a. Summer Reading Program saw a nice increase in numbers.
- b. The IMLS (Institute Museum and Library Services) grant, turn in final and applied for 2026. Dollar General Grant was turned in for 2026.
- c. Public Library Survey has been received and is due November 30.
- d. Staff are working on inventory, barcodes and weeding books.
- e. Heather has completed Advanced Cataloging Certificate and will test soon. Christy is working on Advanced Cataloging Certificate.
- f. Story Pod will be demonstrated next month.

Old Business:

- a. Christy has talked with Jeff Barten to complete Peter's electrical work.
- b. Insurance quotes should be received by end of month.
- c. Christy will continue to check into Lagers Retirement.
- d. Gloria moved to accept new Policy sections G and H. Marge seconded. Vote: 5-0-0.
- e. There were no questions about audit.

New Business:

- a. Christy will turn in \$1200.81 copier bill to use the \$114.34 remaining on the County Grant. This will complete the \$50,000 grant money to library.
- b. Christy is checking into Show Me Dinosaurs for next year at 4-H building as possible location.
- c. Leatha moved to purchase new mats for under computer chairs from Pro-Tech Company, Inc. for \$883.00. Randal seconded. Vote: 5-0-0.

The next meeting will be held September 22, 2025, at 10 am in the library conference room.

Marge moved to adjourn at 11:04. Randal seconded. Vote: 5-0-0.

Respectfully submitted,

Gloria Smith

Putnam County Public Library
115 S. 16th Street
Unionville, MO 6356

Budget Hearing

Monday, August 18, 2025

President, Jane McDonald, called the Budget Hearing Meeting to order in the library conference room at Putnam County Public Library at 10:14. Those present with Jane included: Library Director, Christy Allen; Vice President, Leatha Walsh; Treasurer, Marge Krigbaum; Parliamentarian, Randal Olmstead; and Secretary, Gloria Smith.

Leatha moved to accept agenda. Marge seconded. Vote: 5-0-0.

Randal moved to accept .1905 tax rate levy. Leatha seconded. Vote: 5-0-0.

Gloria moved to adjourn at 10:19. Marge seconded. Vote: 5-0-0.